

REVIEW TITLE: Public Transport (Formal Panel)

SCOPE OF ITEM / TERMS OF REFERENCE

Whilst it is recognised that the Council’s influence upon public transport is limited within the statutory framework, as transport plays a vital role in the vitality of the Borough, it is an important area to consider and as such the scope will include:

- Examination of the current provision in relation to public transport in the Borough and what is required to increase and improve provision including consideration of carbon neutrality and net zero aims by 2030.
- Identifying innovation and good practice that may be applied in the Borough.
- Consideration of public transport provision written into planning S106 agreements

REASON FOR SCRUTINY

The reasons for putting this forward for a scrutiny Panel are that public transport plays a key role in the following;

- Social inclusion
- Economic growth
- Reduction in environmental pollution
- Meeting the needs of the community

In addition, it is recognised that effective public transport links into Health and Well-Being.

MEMBERSHIP OF THE GROUP

Councillor Sarah Maynard (Chair)
 + up to 5 other Members (following expressions of interest)

WHAT WILL BE INCLUDED

Borough wide provision
 Demand Response Transport (DRT)
 Leicestershire’s Bus Service Improvement Plan
 Night-time economy
 Communities not served

The focus will be on public transport including commuting for work, training and education.

WHAT WILL BE EXCLUDED

N/A

KEY TASKS * * including consideration of efficiency savings

- Gather qualitative and quantitative evidence concerning the current provision of public transport across the Borough.
- Examine the evidence presented by invited guests, including the current provision of bus transport.
- Review Leicestershire County Council policies and practices and in particular the Leicestershire Bus Service Improvement plan 2022 with the intention of feeding into the annual review process.
- Develop a Ward Member Survey to ascertain the various issues with public transport.
- Potential site visits
- Report writing

STAKEHOLDERS, OUTSIDE AGENCIES, OTHER ORGANISATIONS *

It is recognised that in considering this topic, Members of the Panel will need to engage the following stakeholders;

- Officers at Leicestershire County Council who deal with transport
- Education officers at Leicestershire County Council (student transport)
- Cabinet Lead Member for transport (Leicestershire County Council)
- Cabinet Lead Member for Communities and Neighbourhoods (Charnwood Borough Council) (Cllr Blackshaw)
- Cabinet Lead Member for Planning (Charnwood Borough Council) (Cllr Jadeja)
- External service providers
- Bus operators regarding routing matters
- Head of Planning and Growth (Charnwood Borough Council)
- Relevant Community Groups

EQUALITY IMPLICATIONS

Equality / Diversity issues relating to this review will be considered as part of any work undertaken.

An impact needs assessment will be considered at the Panels penultimate meeting

LINKS/OVERLAPS TO OTHER REVIEWS

N/A

RESOURCE REQUIREMENTS	
Support from Democratic Services can be accommodated. Anticipate 4/5 meetings.	
REPORT REQUIREMENTS (Officer information)	
Section 106 Agreements and Public Transport – Team Leader Strategic Development (Planning) – before March 2024.	
REVIEW COMMENCEMENT DATE	COMPLETION DATE FOR DRAFT REPORT
November 2023	May/July 2024

* Key tasks and stakeholders may be subject to change as the review progresses.

PROGRESS OF PANEL WORK

MEETING DATE	PROGRESS TO DATE
13th December 2023	<p>The panel made changes to the scoping as follows</p> <ul style="list-style-type: none"> • To include the night-time economy in the scope of the panel. • To identify the communities that were not being served by public transport. <p>The panel requested a briefing note on the relationship between Section 106 agreements and public transport to be prepared by the Team Leader – Strategic Development in advance of their meeting with the officer (27th March 2024).</p> <p>The panel agreed that a delegate from Leicestershire County Council be invited to attend the panel meeting scheduled for 7th February 2024.</p> <p>The panel agreed that delegates from Bus providers (Kinch Bus, Arriva, Centre Bus) be invited to attend the panel meeting scheduled for 7th February 2024. The discussion should include the reliability of bus services.</p> <p>The panel agreed that the Democratic Services Officer circulate an updated version of the Public Transport survey to Borough Councillors only.</p> <p>The Bus Service User Group be contacted to see whether the panel could link into their work to increase understanding of the issues faced by service users.</p> <p>That the meeting scheduled for 7th February 2024 be moved to the</p>

	daytime, to increase the accessibility of the meeting for Leicestershire County Council officers.
<p>NOTES:</p> <p>Panel chair can only hold meetings on Wednesdays (preferably early evenings)</p> <p>To facilitate witness attendance, it is anticipated that times of the meetings will be a mix of daytime and early evening.</p> <p>Meetings can be held online/hybrid.</p> <p>The final recommendation formulation meeting must be held in person.</p>	
NOTE	

REPORT SUBMITTED TO SCRUTINY COMMISSION